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## *Inland Port Special Planning Authority*

### Chairperson

Angela Emms, RM of Rosser<sup>3</sup>

### Vice-Chair

Marina James, Winnipeg<sup>5</sup>

### Members

James Platt, Winnipeg<sup>2</sup>

Mike Teillet, Winnipeg<sup>1</sup>

Linda McFayden, Winnipeg<sup>4</sup>

Kelvin Stewart, RM of Rosser<sup>3</sup>

Representative from the province of Manitoba <sup>(1)</sup>

Representative from the city of Winnipeg <sup>(2)</sup>

Representatives of the RM of Rosser (one of whom must be of council) <sup>(3)</sup>

Representative of CentrePort Canada Ltd. <sup>(4)</sup>

Representative of Winnipeg Airports Authority Inc. <sup>(5)</sup>

### **Mandate:**

The Inland Port Special Planning Authority (IPSPA) is to hold hearings to consider the adoption of, or an amendment to, a development plan by-law, a secondary plan by-law or a zoning by-law. To hear and decide appeals respecting applications for variances and for conditional uses referred to the authority in accordance with the regulations, to advise and assist the minister on matters affecting land use planning within the area.

### **Authority:**

*The Planning Act*

### **Responsibilities:**

The IPSPA advises the Minister of Municipal Relations on planning matters within the Inland Port Special Planning Area, including development proposals. Within the Inland Port Special Planning Area, the IPSPA will hold public hearings to:

- Consider the adoption of, or amendment to, a development plan by-law or the zoning by-law, subdivision applications, and the declaration of obsolete plans of subdivision.
- Hear and decide appeals respecting applications for variances.
- Advise and assist the Minister on matters affecting land use planning within the area.
- Perform any other duties assigned to it by the Minister.

**Membership:**

The composition of the IPSPA as follows (6 Members):

- 2 representatives of the RM of Rosser, at least one of whom must be a member of Rosser Council
- 1 representative of the City of Winnipeg (nominated by resolution of the council)
- 1 representative of CentrePort Canada Inc. (nominated by CentrePort Canada)
- 1 representative of Winnipeg Airport Authority Inc. (nominated by WAA)
- 1 representative of the Province of Manitoba

The Lieutenant Governor in Council must designate one of the members of a special planning authority as chair and one of the members as vice-chair.

**Quorum:**

TBD

**Length of Terms:**

3 years per term (10 year max)

A member whose term expires continues to hold office until re-appointed or until a successor is appointed.

**Desirable Experience:**

- Knowledge of issues pertaining to land use planning and sustainable development;
- Ability to think strategically and consider issues from a regional and provincial perspective;
- Willingness to meet on a regular basis to review development applications and receive input from stakeholders;
- An understanding of administrative tribunal and appeal procedures is an asset;
- The ability to read and interpret written and visual material and verbal information to ascertain facts and then make and articulate recommendations in a fair and unbiased manner;
- Excellent written and oral communication and active listening skills are required; and
- Legal knowledge would be an asset but is not essential.
- must be able to communicate verbally and have the ability to ask questions using open ended, non-judgmental language;
- have active listening skills;
- be able to read and interpret policies/legislation and how it applies to the case;
- adhere to a high degree of confidentiality; and
- have the ability to make decisions in a fair and unbiased manner;
- basic technology skill.

**Time Commitment:**

Approximately 2 hours per month

**Meetings:**

Frequency: Approx. 8 meetings per year. The Board meets regularly and depending on planning applications requiring board consideration.  
Location: Virtual and in-person (Winnipeg – Canada Inns Polo Park)  
Duration: Approx. 1.5 hours

**Remuneration:**

Chair: \$ 130 (half day) & \$ 243 (full day)  
Member: \$ 79 (half day) & \$ 138 (full day)