

# **Manitoba Advanced Education and Training**

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## **Éducation postsecondaire et Formation Manitoba**

### **Annual Report Rapport annuel**

**For the year ended March 31, 2024  
Pour l'exercice terminé le 31 mars 2024**

## **LAND ACKNOWLEDGEMENT**

We acknowledge that Manitoba is located on the Treaty Territories and ancestral lands of the Anishinaabe, Anishinewuk, Dakota Oyate, Denesuline and Nehethowuk nations.

We acknowledge that Manitoba is located on the Homeland of the Red River Métis.

We acknowledge that northern Manitoba includes lands that were and are the ancestral lands of Inuit.

We respect the spirit and intent of Treaties and remain committed to working in partnership with First Nations, Inuit and Métis Peoples as we walk the shared path of truth and reconciliation.

## **RECONNAISSANCE TERRITORIALE**

Nous reconnaissons que le Manitoba se trouve sur les territoires visés par un traité et sur les terres ancestrales des peuples anishinaabe, anishinewuk, dakota oyate, denesuline et nehethowuk.

Nous reconnaissons que le Manitoba se situe sur le territoire des Métis de la Rivière-Rouge.

Nous reconnaissons que le nord du Manitoba comprend des terres qui étaient et sont toujours les terres ancestrales des Inuits.

Nous respectons l'esprit et l'intention des traités. Nous restons déterminés à travailler en partenariat avec les Premières Nations, les Inuits et les Métis alors que nous marchons ensemble vers la vérité et la réconciliation.

**Annual Report**

**2023-24**

**Advanced Education and  
Training**

**Rapport annuel**

**2023-2024**

**Éducation postsecondaire  
et Formation Manitoba**

**Advanced Education and Training**

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Electronic format: <https://www.gov.mb.ca/aesi/annualreport.html>

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# Minister's Letter of Transmittal



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**MINISTER  
OF ADVANCED EDUCATION AND TRAINING**

Room 317  
Legislative Building  
Winnipeg, Manitoba R3C 0V8  
CANADA

Her Honour the Honourable Anita R. Neville, P.C., O.M.  
Lieutenant Governor of Manitoba  
Room 235 Legislative Building  
Winnipeg, MB R3C 0V8

May it Please Your Honour:

I have the privilege of presenting, for the information of Your Honour, the Annual Report of Manitoba Advanced Education and Training, for the fiscal year ending March 31, 2024.

Respectfully submitted,

Original signed by

Honourable Renée Cable  
Minister of Advanced Education and Training



# Minister's Letter of Transmittal (French)



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**MINISTRE  
ÉDUCATION POSTSECONDAIRE ET DE LA FORMATION**

Bureau 317  
Palais législatif  
Winnipeg (Manitoba) R3C 0V8  
CANADA

Son Honneur l'honorable Anita R. Neville, P.C., O.M.  
Lieutenant-gouverneure du Manitoba  
Palais législatif, bureau 235  
Winnipeg (Manitoba) R3C 0V8

Madame la Lieutenant-Gouverneure,

J'ai l'honneur de vous présenter, à titre d'information, le rapport annuel du ministère Éducation postsecondaire et Formation du Manitoba pour l'exercice qui s'est terminé le 31 mars 2024.

Le tout respectueusement soumis,

Original signé par

Renée Cable  
Ministre de l'Éducation postsecondaire et de la Formation



# Deputy Minister's Letter of Transmittal



Advanced Education and Training  
Deputy Minister

Room 311, Legislative Building, Winnipeg, Manitoba, Canada R3C 0V8  
T 204-945-1610  
[dmaet@manitoba.ca](mailto:dmaet@manitoba.ca)

Honourable Renée Cable  
Minister of Advanced Education and Training  
Room 317 Legislative Building  
Winnipeg, MB R3C 0V8

Sir/Madam:

I am pleased to present for your approval the 2023-24 Annual Report of the Department of Advanced Education and Training.

Respectfully submitted,

Original Signed By

Jan Forster  
Deputy Minister of Advanced Education and Training



# Deputy Minister's Letter of Transmittal (French)



Éducation postsecondaire et de la Formation  
Sous-ministre

Palais législatif, bureau 311, Winnipeg (Manitoba) R3C 0V8, Canada

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Renée Cable

Ministre des l'Éducation postsecondaire et de la Formation

Palais législatif, bureau 317

Winnipeg (Manitoba) R3C 0V8

Bonjour,

J'ai le plaisir de soumettre à votre approbation le rapport annuel du ministère de l'Éducation postsecondaire et de la Formation pour l'exercice 2023-2024.

Le tout respectueusement soumis,

Original signé par

Jan Forster

Sous-ministre de l'Éducation postsecondaire et de la Formation.



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# Introduction/Introduction (French)

This Annual Report fulfills the department reporting requirements described in the Financial Administration Act. The Annual Report is organized in accordance with departments' appropriation structure as at March 31, 2024, which reflects the authorized appropriations approved by the Legislative Assembly.

Consistent with the Supplement to the Estimates of Expenditure, the Annual Report includes the Manitoba Government Performance Measurement Framework to foster operational improvements by reinforcing transparency, urgency, alignment, and accountability. Performance Measurement aligns the departments' work to the government's mandate and strategic priorities. Departments then create operating plans that further translate strategy into day-to-day operations.

The Annual Report includes information on the department and its Other Reporting Entities (OREs) summary financial results, provides a more detailed breakdown on any changes to its voted budget, and also reports on the department's progress of achieving diversity milestones. The financial results and associated variance explanations continue to be provided at the sub-appropriation level. The Annual Report provides a comprehensive picture of the department's financial performance.

Le présent rapport annuel répond aux exigences ministérielles en matière de rapports qui sont décrites dans la Loi sur la gestion des finances publiques. Il est présenté conformément à la structure des postes budgétaires du ministère au 31 mars 2024, qui tient compte des crédits autorisés ayant été approuvés par l'Assemblée législative.

En cohérence avec le budget complémentaire, le rapport annuel comprend le cadre de mesure de la performance du gouvernement du Manitoba, qui favorise l'amélioration sur le plan opérationnel en mettant l'accent sur la transparence, l'urgence, l'uniformité et la reddition de comptes. La mesure de la performance permet d'harmoniser les travaux des ministères avec le mandat et les priorités stratégiques du gouvernement. Les ministères élaborent ensuite des plans opérationnels qui intègrent ces thèmes aux activités quotidiennes.

Le rapport annuel contient les résultats financiers sommaires du ministère et de ses autres entités comptables, fournit une ventilation plus détaillée des changements apportés au budget des crédits votés et rend compte des progrès du ministère en matière de diversité. Il continue de fournir les résultats financiers accompagnés d'explications sur les écarts au niveau des postes secondaires. Le rapport annuel fournit un portrait global de la performance financière du ministère.

# Department At a Glance – 2023-24 Results

<b>Department Name &amp; Description</b>	Advanced Education and Training ensures a high-quality adult education and advanced education system that supports student success, research excellence and innovation leading to economic growth and new opportunities for all Manitobans.
<b>Minister</b>	Honourable Renée Cable
<b>Deputy Minister</b>	Jan Forster

<b>Other Reporting Entities</b>	<b>9</b>	<ul style="list-style-type: none"> <li>• University of Manitoba</li> <li>• University of Winnipeg</li> <li>• Brandon University</li> <li>• Université de Saint-Boniface</li> <li>• University College of the North</li> <li>• Assiniboine College</li> <li>• Red River College Polytechnic</li> <li>• Manitoba Institute of Trades and Technology</li> <li>• Research Manitoba</li> </ul>
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Summary Expenditure (\$M)	
<b>1,850</b>	<b>1,736</b>
Authority	Actual

Core Expenditure (\$M)		Core Staffing
<b>912</b>	<b>919</b>	<b>108</b>
Authority	Actual	Authority

# Coup d'œil sur le ministère – Résultats en 2023-2024

Nom et description du ministère	Le ministère de l'Éducation postsecondaire et de la Formation veille à la haute qualité du système de formation des adultes et d'enseignement postsecondaire afin de favoriser la réussite des étudiants, l'excellence de la recherche et l'innovation afin de stimuler la croissance économique et de créer de nouvelles possibilités pour tous les Manitobains.
Ministre	Renée Cable
Sous-ministre	Jan Forster

Autres entités comptables	<b>9</b>	<ul style="list-style-type: none"> <li>• Université du Manitoba</li> <li>• Université de Winnipeg</li> <li>• Université de Brandon</li> <li>• Université de Saint-Boniface</li> <li>• Collège universitaire du Nord</li> <li>• Collège Assiniboine</li> <li>• Collège polytechnique Red River</li> <li>• Manitoba Institute of Trades and Technology</li> <li>• Recherche Manitoba</li> </ul>
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Dépenses globales (en millions de dollars)	
<b>1,850</b>	<b>1,736</b>
Dépenses autorisées	Dépenses réelles

Dépenses ministérielles (en millions de dollars)		Personnel ministériel
<b>912</b>	<b>919</b>	<b>108</b>
Dépenses autorisées	Dépenses réelles	Dépenses autorisées

# Departmental Responsibilities

Advanced Education and Training is responsible for legislative and regulatory oversight, direction, funding, and programs for adult learners and students, public universities and colleges, private vocational colleges, adult learning centres and literacy programs, and other private education providers.

The overall responsibilities of the Minister of Advanced Education and Training include:

- Manage Manitoba's legislation, policy and programing priorities related to higher education, student support, college-level training, and international education.
- Provide direction, funding and oversight to Manitoba's publicly funded post-secondary institutions to ensure accountability and positive outcomes for students and the economy.
- Register and monitor private vocational institutions to provide quality programming that is responding to workforce needs, while treating students fairly and appropriately.
- Increase the number of individuals accessing and completing post-secondary training to improve student outcomes and respond to the needs of the labour market.
- Deliver financial aid programs, including scholarships and bursaries, that provide access to post-secondary education for students, maximizing federal funding and leveraging partnerships with the private sector through programs such as the Manitoba Scholarship and Bursary Initiative.
- Work with partners to provide adults with needed literacy and foundational skills as well as high school equivalent learning, helping them to progress to further education and training, find jobs, and participate fully in their communities.

## The Minister is also responsible for:

- University of Manitoba
- University of Winnipeg
- Brandon University
- Université de Saint-Boniface
- University College of the North
- Assiniboine College<sup>1</sup>
- Red River College Polytechnic
- Manitoba Institute of Trades and Technology
- Research Manitoba

Appendix C—Statutory Responsibilities lists acts under the minister's responsibility.

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<sup>1</sup> In June 2024, Assiniboine Community College changed their name to Assiniboine College.

# Responsabilités ministérielles

Le ministère de l'Éducation postsecondaire et de la Formation assure la surveillance législative et réglementaire, l'encadrement, le financement et la prestation de programmes à l'intention des apprenants et étudiants adultes, des universités et des collèges publics, des collèges professionnels privés, des centres d'apprentissage pour adultes, des programmes d'alphabétisation et d'autres fournisseurs de services d'éducation privés.

Les responsabilités générales de la personne occupant le poste de ministre et du ministère de l'Éducation postsecondaire et de la Formation comprennent les suivantes :

- Gérer les lois, les politiques et les programmes du Manitoba liés à l'enseignement supérieur, au soutien aux étudiants, à la formation collégiale et à l'éducation internationale.
- Orienter, financer et surveiller les établissements d'enseignement postsecondaire publics du Manitoba afin d'assurer une reddition de comptes et d'obtenir des résultats positifs pour la population étudiante ainsi que pour l'économie.
- Enregistrer et surveiller les établissements d'enseignement professionnel privés afin que ceux-ci offrent des programmes de qualité qui répondent aux besoins de la main-d'œuvre, tout en traitant les étudiants de manière équitable et adéquate.
- Augmenter le nombre de personnes qui accéderont à une formation postsecondaire et qui obtiendront leur diplôme afin d'améliorer les résultats en matière de scolarité et de répondre aux besoins du marché du travail.
- Offrir des programmes d'aide financière, y compris des bourses d'études et d'entretien, qui faciliteront l'accès aux études postsecondaires en optimisant l'utilisation des fonds fédéraux et en tirant parti des partenariats conclus avec le secteur privé par l'entremise de programmes comme l'Initiative de bourses d'études et d'entretien du Manitoba.
- Travailler avec des partenaires pour aider les adultes à obtenir des services d'alphabétisation, à acquérir des compétences essentielles et à atteindre un niveau de formation équivalent aux études secondaires afin de les aider à poursuivre leurs études et leur formation, à trouver un emploi et à participer pleinement à la vie de leur collectivité.

La personne occupant le poste de ministre est aussi responsable des entités suivantes :

- Université du Manitoba;
- Université de Winnipeg;
- Université de Brandon;
- Université de Saint-Boniface;
- Collège universitaire du Nord;
- Collège Assiniboine<sup>2</sup>;
- Collège Polytechnique Red River;

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<sup>2</sup> En juin 2024, le Collège communautaire Assiniboine a changé de nom pour devenir le Collège Assiniboine.

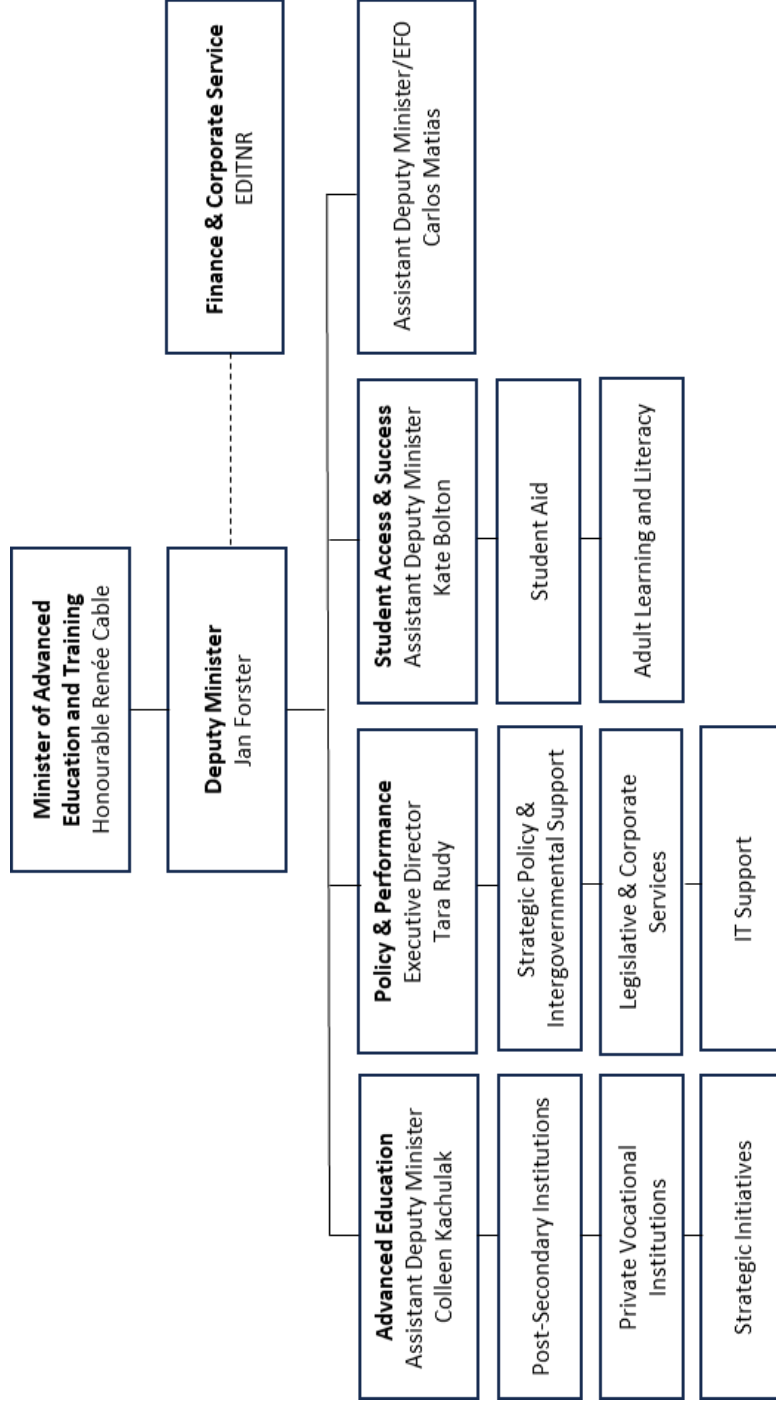
- Manitoba Institute of Trades and Technology;
- Recherche Manitoba.

L'annexe C portant sur les responsabilités législatives dresse la liste des lois qui relèvent de la personne occupant le poste de ministre (en anglais seulement).

# Organizational Structure

## Department of Advanced Education and Training

March 31, 2024



### Other Reporting Entities (OREs) Accountable to the Minister

- University of Manitoba
- University of Winnipeg
- Brandon University
- Université de Saint-Boniface
- University College of the North
- Assiniboine College
- Red River College Polytechnic
- Manitoba Institute of Trades and Technology
- Research Manitoba



# 2023-24 Key Achievement Highlights

During the fiscal year, the Department of Advanced Education and Training accomplished the following:

- Invested \$9.81 million to support expansion of healthcare professional training including a 15-seat undergraduate medical education expansion, an eight-seat advanced care paramedic expansion, a five-seat cross trained lab x-ray technologist expansion, and a five-seat x-ray technology expansion.
- Invested \$2.0 million to support a one-time, 70-seat nursing cohort diploma practical nurse program at Assiniboine College in Winnipeg.
- Reviewed and approved the expansion of seats that support Healthcare Aide, Emergency medical Responder, Primary Care Paramedic, Nursing Assistant, and Medical Laboratory Assistant offered by Private Vocational Institution to train more health care professionals.
- Invested \$10 million in the Manitoba Scholarship and Bursary Initiative to support students pursuing post-secondary education.
- Increased the Manitoba Student Loan maximums by \$60 per week of study, from \$140 to \$200, resulting in lower costs and increased access to high-quality learning opportunities for students.
- Allocated an additional \$1.4 million to the Manitoba Bursary, for a total commitment of \$23.7 million, to increase access to education and training opportunities, providing Manitoba Bursaries to lower income students and a top-up for Indigenous students.
- Provided an additional \$539 thousand to expand the number of veterinary medicine seats for Manitoba students, from 15 to 20, through the inter-provincial training agreement with the Western College of Veterinary Medicine at the University of Saskatchewan.
- Invested \$1.6 million to support an annual 20 seat expansion of Baccalaureate of Education at Université de Saint-Boniface to meet the demand for French-language teachers and to ensure the stability of services important to the vitality of the Franco-Manitoban community.
- Invested \$1.18 million to establish the new Price Institute of Advanced Manufacturing and Mechatronics at Red River College Polytechnic to provide Manitobans with skills and knowledge in the technologies revolutionizing manufacturing operations across the province.
- Updated the Private Vocational Institutions Regulation under The Private Vocational Institutions Act to strengthen transparency and reporting to help students to make informed education decisions.
- Supported the renewal of Research Manitoba's three-year funding agreement (2023-2025) with Mitacs, a national non-for-profit organization, at \$1.1M per year to support local talent training and research initiatives including an additional \$500K per year for the Indigenous Pathways program.
- Successfully completed the Canada-Manitoba Student Loans Integration Project. Manitoba Student Loan borrowers in repayment benefit by making only one monthly repayment instead of two and contact only one services centre for loan repayment information.

# Principales réalisations en 2023-2024

Au cours de l'exercice, le ministère de l'Éducation postsecondaire et de la Formation a accompli les réalisations suivantes.

- Investissement de 9,81 millions de dollars dans le renforcement de la formation des professionnels de la santé, y compris l'ajout de 15 places en études de premier cycle en médecine, de huit places pour les travailleurs paramédicaux en soins avancés, de cinq places pour les techniciens de laboratoire en radioscopie suivant une formation polyvalente et de cinq places pour les techniciens en radioscopie.
- Investissement de 2,0 millions de dollars pour soutenir un programme offert à une cohorte ponctuelle de 70 places menant à un diplôme en soins infirmiers auxiliaires au Collège Assiniboine de Winnipeg.
- Examen et approbation de l'augmentation du nombre de places de formation d'aide-soignant, de répondant médical d'urgence, de travailleur paramédical en soins primaires, d'aide-infirmier et d'assistant de laboratoire médical offertes dans des établissements d'enseignement professionnel privés afin de former plus de professionnels de la santé.
- Investissement de 10 millions de dollars dans l'Initiative de bourses d'études et d'entretien du Manitoba pour soutenir les étudiants qui poursuivent des études postsecondaires.
- Augmentation du plafond applicable aux prêts étudiants du Manitoba de 60 \$ par semaine d'études, le portant de 140 à 200 \$, ce qui s'est traduit par une réduction des coûts et un accès accru à des possibilités d'apprentissage de haute qualité pour les étudiants.
- Attribution d'un montant supplémentaire de 1,4 million de dollars aux bourses du Manitoba, portant l'engagement total à 23,7 millions de dollars, afin d'accroître l'accès à des possibilités d'éducation et de formation en offrant des bourses du Manitoba à des étudiants à faible revenu ainsi que des bourses supplémentaires réservées aux étudiants autochtones.
- Octroi d'un montant supplémentaire de 539 000 \$ pour augmenter de 15 à 20 le nombre de places en médecine vétérinaire pour les étudiants manitobains dans le cadre de l'entente de formation interprovinciale conclue avec le Western College of Veterinary Medicine de l'Université de la Saskatchewan.
- Investissement de 1,6 million de dollars pour financer une augmentation annuelle de 20 places dans le programme de baccalauréat en éducation à l'Université de Saint-Boniface afin de répondre à la demande pour des enseignants francophones et de stabiliser la prestation de services importants pour la vitalité de la francophonie manitobaine.
- Investissement de 1,18 million de dollars pour établir le nouvel Institut Price au Collège Polytechnique Red River, un institut de fabrication de pointe et de mécatronique qui permettra aux Manitobains d'acquérir les compétences et connaissances dont ils auront besoin pour utiliser les technologies qui révolutionnent le secteur de la fabrication dans l'ensemble de la province.

- Mise à jour du Règlement sur les établissements d'enseignement professionnel privés, qui relève de la Loi sur les établissements d'enseignement professionnel privés, pour renforcer la transparence et améliorer la présentation de rapports afin d'aider les étudiants à prendre des décisions éclairées concernant leur scolarité.
- Soutien au renouvellement de l'entente de financement triennale (2023-2025) conclue entre la Société Recherche Manitoba et Mitacs, un organisme national sans but lucratif, à raison de 1,1 million de dollars par année pour soutenir des initiatives locales de formation et de recherche des talents, y compris 500 000 \$ de plus par année pour le programme Parcours autochtones.
- Mise en œuvre réussie du Projet d'intégration des prêts étudiants du Manitoba et du Canada, une initiative grâce à laquelle les emprunteurs qui doivent rembourser leur prêt étudiant du Manitoba n'ont qu'une seule mensualité à verser au lieu de deux et n'ont à communiquer qu'avec un seul centre de services pour se renseigner sur le remboursement de leur prêt.

# Department Performance Measurement

The departmental strategic objectives reflect the elected government's priorities listed in the department's mandate letters. The government identified five provincial themes: Lowering Costs for Families, Rebuilding Health Care, Growing Our Economy, Safer, Healthier Communities and A Government that Works for You, with the department's objectives listed under each of the themes.

## Vision

A high-quality education system supporting student success and research excellence for a prosperous Manitoba.

## Mission

Ensure a sustainable, accessible, accountable, and affordable adult and post-secondary education system for all Manitobans to develop the skills to thrive in community, social, and economic life.

## Values

- Listen to those who we serve.
- Hold equity, diversity, and inclusion at the core of our work.
- Are committed to advancing truth and reconciliation.
- Give balanced and informed advice.
- Work to achieve positive results for Manitoba.

## Provincial Themes and Department Objectives

### Lowering Costs for Families

1. Provide increased access to high-quality affordable training and education.

### Growing Our Economy

2. Ensure Manitobans have the skills needed for the careers and challenges of today and tomorrow.
3. Advance research and innovation in Manitoba to ensure our province's economic needs are met.

### Safer, Healthier Communities

4. Respect and support self-governing institutions in their important role of delivering high-quality education for student success.
5. Increase access to education for Indigenous peoples.

### A Government that Works for You

6. Provide sustainable funding for publicly funded institutions.
7. Find efficiencies and enhance productivity to improve service delivery.

# Mesure de la performance du ministère

Les objectifs stratégiques ministériels reflètent les priorités du gouvernement élu, qui sont décrites dans les lettres de mandat. Le gouvernement a désigné cinq thèmes provinciaux (Réduire les coûts pour les familles, Rebâtir le système de soins de santé, Faire croître notre économie, Des collectivités plus sûres et plus saines et Un gouvernement qui travaille pour vous sous lesquels sont répertoriés les objectifs ministériels.

## Vision

Un système scolaire de haute qualité qui soutient la réussite des étudiants et l'excellence en recherche pour un Manitoba prospère.

## Mission

Avoir un système d'éducation postsecondaire et aux adultes durable, accessible, responsable et abordable pour que tous les Manitobains puissent acquérir les compétences leur permettant de prospérer dans les sphères communautaire, sociale et économique de la vie.

## Valeurs

- Écouter ceux que nous servons.
- Mettre l'équité, la diversité et l'inclusion au cœur de notre travail.
- Nous engager à faire avancer la vérité et la réconciliation.
- Offrir des conseils équilibrés et éclairés.
- Travailler en vue de l'atteinte de résultats positifs pour le Manitoba.

## Thèmes provinciaux et objectifs ministériels

### Réduire les coûts pour les familles

1. Fournir un plus grand accès aux possibilités d'études et d'éducation abordables et de haute qualité.

### Faire croître notre économie

2. Veiller à ce que les Manitobains aient les compétences requises pour les carrières et les défis d'aujourd'hui et de demain.
3. Faire progresser la recherche et l'innovation au Manitoba jusqu'à la satisfaction des besoins économiques de notre province.

### Des collectivités plus sûres et plus saines

4. Respecter les établissements autonomes et appuyer le rôle important qu'ils jouent dans l'offre de formations de haute qualité qui contribuent au succès des étudiants.
5. Accroître l'accès à l'éducation pour les autochtones.

### Un gouvernement qui travaille pour vous

6. Fournir un financement durable aux établissements financés par les fonds publics.
7. Trouver des gains d'efficacité et accroître la productivité pour améliorer la prestation de services.

# Department Performance Measurement - Details

The following section provides information on key performance measures for Advanced Education and Training for the 2023-24 reporting year. All Manitoba government departments include a performance measurement section in a standardized format in their annual reports.

Performance indicators in Manitoba government annual reports are intended to complement financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

## Lowering Costs for Families

### 1. Provide increased access to high-quality affordable training and education.

#### Key Initiatives

- **Manitoba Student Loan Increase:** In 2023-24 program year, Manitoba increased its student loans maximums by \$60 per week of study, from \$140 to \$200, to better support access to education and training opportunities for Manitobans. Increased access to education and training ensures the next generation of Manitobans are open, thoughtful, and prepared for highly skilled jobs.
- **Adult Education Strategic Planning Consultation:** In 2023-24, Manitoba engaged adult education providers on how to establish pathways that will increase access to high-quality affordable training and education for Manitobans looking to upskill or reskill their competencies. The department held virtual engagements with representatives from 41 programs, who gave important insights and ideas on how the department can best develop a strategic plan. This ongoing work will ensure a pathway that is responsive to student needs to help individuals build a better life in Manitoba and participate fully in community and society.
- **Manitoba Scholarship and Bursary Initiative:** In 2023-24, Manitoba disbursed approximately \$10 million to 12 post-secondary institutions and organizations leveraging philanthropic support for scholarships and bursaries that provided an estimated \$29.8 million to Manitoba students for that academic year. The bursaries and scholarships help many students to overcome financial barriers to accessing post-secondary education.

#### Performance Measures

Measure	Baseline	2022-23 Actual	2023-24 Target	2023-24 Actual
1.a Rate of participation in post-secondary education, annually	35.0%	33.0%	40.0%	-
1.e Percent increase in the number of students who received financial support to attend post-secondary education	-	-	5.0%	15.4%

**1.a Rate of participation in post-secondary education, annually:** The department reports on the number of people aged 18 to 24 enrolled in post-secondary education as a percentage of the Manitoba population in the same age group. This measure is based on the school year and sourced from Statistics Canada. New data in this Annual Report is for the 2022-23 school year. Data for 2023-24 school year is not available until November 2024, and will be reported in next year's Annual Report. The measure is an indicator that Manitobans are accessing post-secondary training and education opportunities that will help them prepare for careers and the challenges of today and tomorrow. Low participation may be an indicator of potential barriers to accessing education that need to be addressed. The baseline indicated above is from 2019-20.

**1.e Percent increase in the number of students who received financial support to attend post-secondary education:** This measure addresses the percent increase in the number of students who receive federal and/or provincial student financial assistance to support post-secondary education. Manitoba Student Aid assesses eligibility for federal and provincial student financial assistance to help remove financial barriers for eligible Manitobans so they can participate in post-secondary education and prepare for labour market success. The measure is based on the program year, August 1<sup>st</sup> to July 31<sup>st</sup>. The 2023-2024 target was exceeded. The program is demand driven and application numbers exceeded expectations. This is the last year this measure will be reported on. It is being discontinued because post-secondary participation rate is a better indicator of access to and affordability of post-secondary education.

# Growing Our Economy

## 2. Ensure Manitobans have the skills needed for the careers and challenges of today and tomorrow.

### Key Initiatives

- Health Human Resources Commitments:** In 2023-24, Manitoba committed \$9.81 million toward ongoing program expansions in undergraduate medical education, advanced care paramedic, cross trained x-ray technologist, and x-ray technologist. Further, an investment of \$2.0 million supported the introduction of a one-time, 70 seat nursing cohort in Winnipeg. Investing in health-related education opportunities today is investing in tomorrow’s new vision for health care as the wealth of knowledge and experience of our frontline workers will inform future healthcare decisions for everyday Manitobans. This is a whole of government initiative which includes Manitoba Health, Seniors, and Long-Term Care.
- Western College of Veterinary Medicine:** In 2023-24, Manitoba expanded by \$539 thousand the inter-provincial training agreement with the Western College of Veterinary Medicine at the University of Saskatchewan. By investing in students today, government is committing to supporting a strong agricultural sector, animal healthcare, and addressing a critical labour market need.
- Skills for Success:** In 2023-24, Manitoba administered funding from the Federal Skills for Success program to make sure Manitobans have the necessary skills for the careers and challenges of today and tomorrow. The project includes the Nurse Re-entry Program at Red River College Polytechnic, which is designed to address the competency and knowledge gaps to meet entry-level competencies for registered nurses in Manitoba. The project also includes a renewal of Adult Learning and Literacy’s Manitoba Stages Framework content, which guides instruction for adult learners with diverse goals. Total funding received for this program is \$2.27 million. This was year one of a two-year initiative.

### Performance Measures

Measure	Baseline	2022-23 Actual	2023-24 Target	2023-24 Actual
1.b Percent of programs for post-secondary institutions approved within 90 calendar days of acknowledgement of complete application	-	88.0%	100.0%	<b>74.0%</b>
1.d Percent approvals for private vocational institutions delivered within 60 calendar days of acknowledgement of complete application	-	-	100.0%	<b>93.0%</b>



**1.b Percent of programs for post-secondary institutions approved within 90 calendar days of acknowledgement of complete application:** The Post-Secondary Institutions branch will complete all approvals within 90 calendar days. This includes new program approval or modifications to existing programs (including temporary or permanent cessation). Ensuring timely turnaround for program approvals enables the delivery of relevant programming through post-secondary institutions. This helps ensure institutions can independently initiate and deliver relevant programming and respond to shifting labour market demands. This supports Manitobans in acquiring the skills needed for their careers and ensures that workers are ready for jobs. The 2023-24 target was not met because time was needed to align programs and processes to new priorities as government transitioned. Some more complex proposals required additional discussions with institutions. Most programs were approved within the intended time frames. This is the last year this measure will be reported on, as measures have been revised to closely reflect priorities in the mandate letter objectives.

**1.d Percent approvals for private vocational institutions delivered within 60 calendar days of acknowledgement of complete application:** The Private Vocational Institutions branch will complete all approvals within 60 calendar days. This includes new program approvals or significant amendments to existing programs. Ensuring timely turnaround for program approvals enables delivery of relevant programming through private vocational institutions. This helps ensure institutions can independently initiate and deliver relevant programming and respond to shifting labour market demands. This supports Manitobans in acquiring the skills needed for their careers and ensures that workers are ready for jobs. This was a new measure this year and therefore there was no available data to inform a baseline. The department came close to its 2023-24 target. There were some temporary delays while the department developed a more efficient approach for multiple areas to collaborate on approvals when required. These steps are solidified, and the branch is now able to consistently meet target time frames. This is the last year this measure will be reported on as measures have been revised to closely reflect priorities in the mandate letter objectives.

### **3. Advance research and innovation in Manitoba to ensure our province's economic needs are met.**

#### **Key Initiatives**

- **Research Manitoba:** In 2023-24, Manitoba provided \$13.6 million to our provincial research agency that advances research and innovation in health, natural and social sciences, engineering, and the humanities. This investment supports early career researchers and graduate students, attracts research talent to our province, and helps foster strategic partnerships to secure private philanthropic funding or access federal grant or research funding. In addition, it provides opportunities for Manitobans to participate in clinical trials with new and emerging medical treatments. Manitoba's annual allocation will help ensure our province's economic needs are met.

# Safer, Healthier Communities

## 4. Respect and support self-governing institutions in their important role of delivering high-quality education for student success.

### Key Initiatives

- Adult Education Strategic Planning:** In 2023-24, Manitoba consulted Adult Education sector program representatives who gave important insight and ideas to support departmental strategic planning to improve adult education pathways in Manitoba. Through engagement with adult education providers, we work towards establishing a high-quality education system that prepares Manitoba for lifelong success.
- Private Vocational Institution Consultation:** In 2023-24, Manitoba consulted Private Vocational Institutions to inform updates to the regulations to improve transparency under the Private Vocational Institutions Act. This engagement underscores the commitment to educational excellence and supports institutions in their important role of delivering high-quality education.

### Performance Measures

Measure	Baseline	2022-23 Actual	2023-24 Target	2023-24 Actual
5.a Percent increase in number of client / stakeholder engagements	-	6.8%	5.0%	-18.8%

**5.a Percent increase in number of client / stakeholder engagements:** The department will seek to increase the number of formal engagements with clients and stakeholder groups by 5.0 per cent per year. These engagements may use a variety of formats such as surveys, focus groups, workshops/forums, or structured meetings with a formal agenda to consult on policy or program related matters. Increasing the number of client and stakeholder engagements generates new (and improves existing) relationships between the department and its stakeholders. Further, increasing engagement and consultation activities helps improve the quality of decision-making; improve transparency of the decision-making process; identify issues, risks and stakeholder needs; identify potential cost-savings and efficiencies; leverage stakeholder expertise and insight; and helps improve accountability to stakeholders and the public. In 2023-24 the department completed 26 engagements, down from 32 that took place in 2022-23, resulting in a decrease of 18.8 per cent. The department’s target was not met because the opportunity to conduct engagements was impacted by election blackout periods and a period of transition and re-alignment following the election. This measure will be discontinued going forward and replaced with a new measure related to engagement addressing Manitoba’s commitment to respect for, and collaboration with, public post-secondaries in setting clear direction and expectations to achieve shared goals in delivering high-quality education to Manitobans.

## 5. Increase access to education for Indigenous peoples.

### Key Initiatives

- **Manitoba Bursary:** In 2023-24, Manitoba allocated an additional \$1.4M, for a total commitment of \$23.7M towards the Manitoba Bursary, as part of its ongoing efforts to increase the access to education and training opportunities for lower-income students, with a top-up for Indigenous students. This initiative provided lower-income students with non-repayable financial support through up-front bursaries, with increased support for Indigenous students. Providing education opportunities to all Manitobans serves as an essential step in constructing safer and healthier communities.
- **Exemption from Fixed Student Contributions for Manitoba Student Aid:** In 2023-24, Manitoba exempted Indigenous students from a fixed student contribution towards their education costs, which may increase the amount of financial assistance they eligible for. Exemptions were granted to 2,146 Indigenous students from August 2023 to July 2024. The required fixed student contribution is determined based on income and family size and affects the financial need assessment for applicants to Manitoba Student Aid. The exemption increases access to student loans, grants, and the Manitoba Bursary.
- **Yellowquill University College:** In 2023-2024, Manitoba provided \$250 thousand to start work on development of new regulations under The Degree Granting Act that will authorize the institution to grant a Baccalaureate of First Nations Knowledges degree and a First Nations Bachelor of Education degree. This work will increase access to education for Indigenous peoples and will continue in the 2024-25 fiscal year.

# A Government that Works for You

## 6. Provide sustainable funding for publicly funded institutions

### Key Initiatives

- Repeal Bill 33:** In 2023-24, Manitoba initiated work to repeal the Advanced Education Administration Amendment Act (Bill 33) to protect institutional autonomy of Manitoba’s public post-secondary education institutions. This work is ongoing into the 2024-25 fiscal year and may include considerations such as affordability of tuition for students, predictability of allowable tuition levels for better planning, and the sustainability of tuition revenue as a key source for universities and colleges. Further consideration will be given to ensure that any new tuition respects institutional autonomy and academic freedom.

### Performance Measures

Measure	Baseline	2022-23 Actual	2023-24 Target	2023-24 Actual
9.a Work within Capital Budgets	-	\$106,226	\$103,156	<b>\$115,841</b>
10.a Work within Operating Budgets	\$896,037	\$798,305	\$896,037	<b>\$919,272</b>

**9.a Work within Capital Budgets:** This measure records department’s and Other Reporting Entities’ capital spending versus the annual capital budget. By working within the capital budget, the department facilitates Government’s ability to balance the legislated budget and protects the sustainability of funding to our public post-secondary institutions. The department’s target was not met because of additional, in-year investments made at post-secondary institutions, which include improvements to Brandon University's McMaster Hall and Brodie Science Building; renovations and equipment for Assiniboine College's Advanced Manufacturing and Mechatronics; and University of Manitoba's Prairie Crops and Soil Research Facility. This is the last year this measure will be reported on, as measures have been revised to closely reflect priorities in the mandate letter objectives.

**10.b Work within Operating Budgets:** This measure records the department’s and Other Reporting Entities’ actual operational spending versus the annual summary operating budget. By working within the operating budget, the department facilitates Government to balance the legislated budget and protects the sustainability of funding to our public post-secondary institutions. The department’s target was not met because of additional, in-year investments made at post-secondary institutions, which include Assiniboine College's Prairie Innovation Centre; Nursing seat expansion; and Undergraduate Medical Education seat expansion at the University of Manitoba. This is the last year this measure will be reported on, as measures have been revised to closely reflect priorities in the mandate letter objectives.

## 7. Find efficiencies and enhance productivity to improve service delivery

### Key Initiatives

- Canada Manitoba Student Loans Integration Project:** In 2023-24, Manitoba successfully completed the transfer of 37,773 borrower accounts to Canada’s services providers for integration with Canada Student Loans. Manitoba Student Loan borrowers in repayment will benefit by only needing to make one monthly repayment instead of two and will only need to interact with the National Student Loans Service Centre to get information on managing their student loan(s), such as applying for the Repayment Assistance Plan.
- Manitoba Student Aid Process:** In 2023-24 program year, Manitoba worked to modernize and streamline Manitoba Student Aid’s process to better serve Manitoba’s student aid clients, and to ensure timely processing of applications. As a result of the Canada-Manitoba Integration Project, the Manitoba Master Student Loan Agreement is no longer required from borrowers and most students no longer need to complete a Pre-Authorized Debit form. This streamlines the application process for students to access funding more quickly.
- Improved Student Experience with Enhanced Support:** In the 2023-24 program year, Manitoba introduced a same day callback feature for clients who need to speak with Manitoba Student Aid staff to provide a more responsive service for clients accessing student aid. This improvement reflects an ongoing commitment to enhancing and modifying existing services to better serve the needs of Manitobans.
- Strengthen Our Financial Comptrollership and Accountability – Comptrollership Training:** In 2023-24, Manitoba strengthened its financial comptrollership and accountability to efficiently enhance departmental productivity and service delivery. This initiative serves towards cultivating an environment of financial accountability in the stewardship of public funds. By including comptrollership courses in all departmental staff learning plans, government workers better understand their role in financial and program accountability.

### Performance Measures

Measure	Baseline	2022-23 Actual	2023-24 Target	2023-24 Actual
3.a Decrease average number of minutes inbound callers must wait on hold for their call to be answered by Manitoba Student Aid	-	35	23	-
3.c Percent of online applications for full time Manitoba Student Aid clients processed within six weeks.	-	-	80.0%	<b>54.5%</b>
11.a Percent completion of comptrollership training	-	64.8%	70.0%	<b>76.0%</b>

**3.a Decrease average number of minutes inbound callers must wait on hold for their call to be answered by Manitoba Student Aid:** This performance measure was to address phone wait times experienced by clients. The measure involved tracking the average phone wait time with the goal of achieving an average wait time of less than 23 minutes. Manitoba Student Aid is an integral service to reduce financial barriers to attend post-secondary institutions and efficient service to clients supports equitable access to training and educational opportunities. Data are not available on this measure due to introducing a new process in November 2023. Callers waiting on hold are now given the option to request a same day callback instead of continuing to hold. The goal is to ensure all inbound callers either speak to an MSA representative within 23 minutes or receive a same day callback; this service change is reflected in a new Performance Measure for 2024-25.

**3.c Percent of online applications for full time Manitoba Student Aid clients processed within six weeks:** This measure addresses application processing times for Manitoba Student Aid clients. The branch records the percentage of applications that are processed within six weeks. For the purposes of this measure, all online applications for full time students are captured. The process begins from the date the application is submitted online and concludes when the funds are released from the branch. Applications are reviewed against eligibility criteria and require additional post-application documentation, as well as confirmation/validation from external sources (e.g. post-secondary institutions, federal and provincial government agencies, etc.). The department strives to maintain smooth application processes that ensure applicants receive their funding and experience equitable access to post-secondary training and education. Setting a service standard ensures our branch is constantly striving to process applications quickly, find efficiencies and enhance productivity and service delivery. The department evaluated the data available from 2022/23 and determined that a six-week processing period would be reasonable for 2023-24. The target was not met due to an increased volume of applicants and legacy system challenges. As a result, the department is exploring opportunities to enhance application processing. For applications submitted early, there may also be a waiting period between an application being processed and funds being released once the study period approaches; this is reflected in a new Performance Measure for 2024-25.

**11.a Percent completion of comptrollership training:** This measure has been updated to reflect the percent of department staff who have successfully completed “Module 1: Introduction to Manitoba’s Comptrollership Framework.” The department believes that everyone has a role to play in financial comptrollership and accountability to efficiently enhance departmental productivity and service delivery. As a result, departmental staff are required to take this introductory training. This measure was previously listed as “Increase the percentage of staff completing relevant comptrollership training.” 76.0 percent of department staff completed comptrollership training in 2023-24, exceeding the 70.0 percent target set for the 2023-2024 fiscal year by six percent. This is the last year this measure will be reported on, as measures have been revised to closely reflect priorities in the mandate letter objectives.

# FINANCIAL DETAILS

## Consolidated Actual Expenditures

This table includes the expenditures of the department and Other Reporting Entities that are accountable to the minister and aligns to the Summary Budget.

### Advanced Education and Training includes the following OREs:

- University of Manitoba
- University of Winnipeg
- Brandon University
- Université de Saint-Boniface
- University College of the North
- Assiniboine College
- Red River College Polytechnic
- Manitoba Institute for Trades and Technology
- Research Manitoba

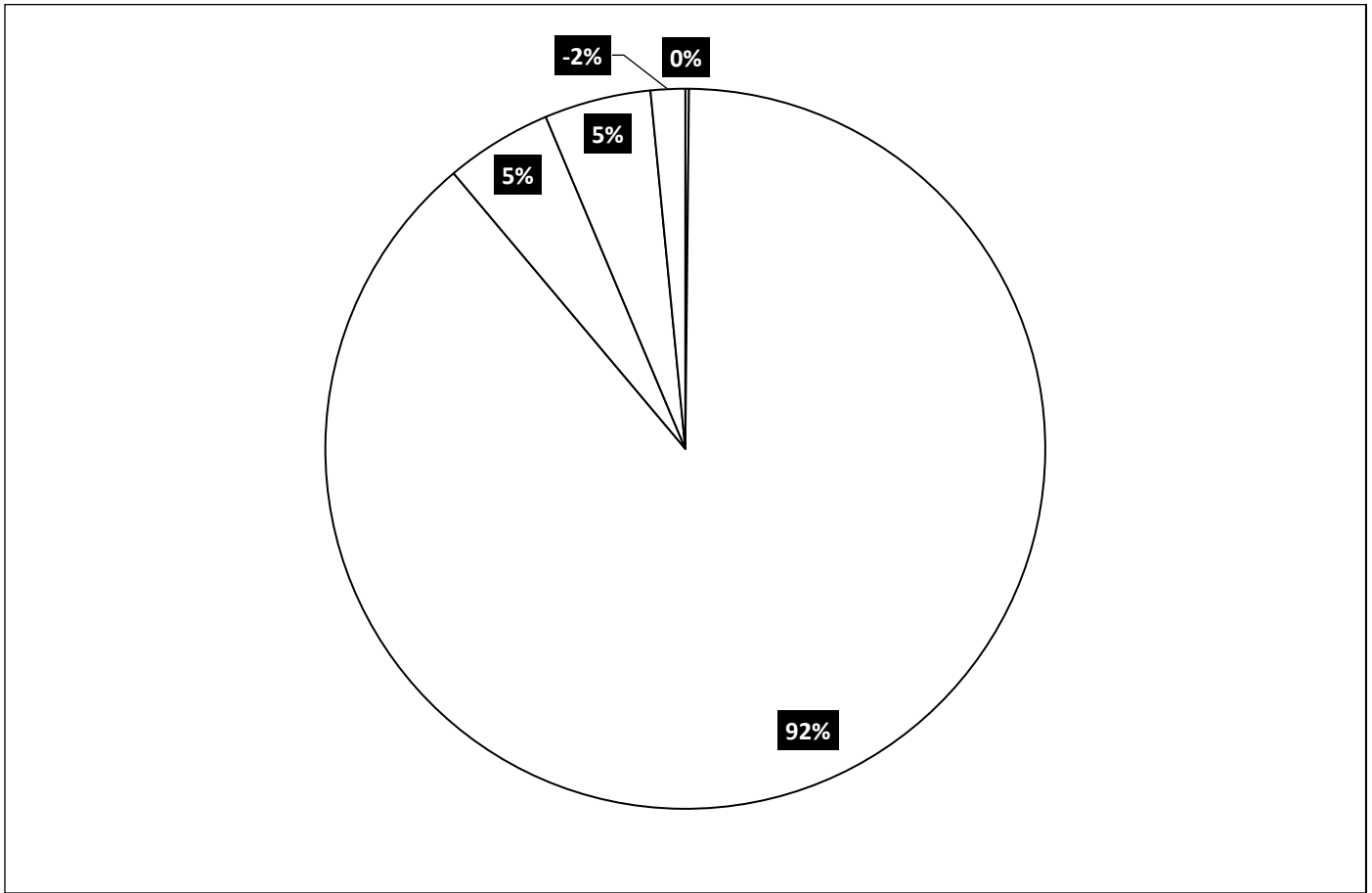
### Consolidated Actual Expenditures

For the fiscal year ended March 31, 2024, with comparative figures for the previous fiscal year \$(000s)

Main Appropriations	Part A - Operating	Other Reporting Entities	Consolidation and Other Adjustments	2023-24 Actual	2022-23 Actual
Administration	2,939	-	-	2,939	2,674
Advanced Education	830,069	1,655,288	(896,001)	1,589,356	1,437,971
Student Access and Success	85,887	-	-	85,887	63,888
Costs Related to Capital Assets (NV)	376	85,510	-	85,886	84,269
Interfund Activity	-	-	(27,803)	(27,803)	(26,344)
<b>TOTAL</b>	<b>919,271</b>	<b>1,740,798</b>	<b>(923,804)</b>	<b>1,736,265</b>	<b>1,562,458</b>

NV – Non-Voted

**Percentage Distribution of Consolidated Actual Expenditures  
by Operating Appropriation,  
2023-24, Actuals**



- 0% Administration
- 92% Advanced Education
- 5% Student Access and Success
- 5% Costs Related to Capital Assets (Non-Voted)
- 2% Interfund Activity



# Summary of Authority

<b>Part A – Operating</b>	<b>2023-24 Authority \$ (000s)</b>
<b>2023-24 MAIN ESTIMATES – PART A</b>	<b>896,037</b>
<b>Allocation of funds from:</b>	
Enabling Authority	20,085
<b>Subtotal</b>	<b>916,122</b>
<b>In-year re-organization to:</b>	
Economic Development, Investment, Trade and Natural Resources	(17,545)
<b>In-year re-organization from:</b>	
Economic Development, Investment, Trade and Natural Resources	13,604
<b>Subtotal</b>	<b>(3,941)</b>
<b>2023-24 Authority</b>	<b>912,181</b>

<b>Part C – Loans and Guarantees</b>	<b>2023-24 Authority \$(000s)</b>
<b>2023-24 MAIN ESTIMATES – PART B</b>	<b>80,000</b>
<b>2023-24 Authority</b>	<b>80,000</b>

<b>Part D – Other Reporting Entities Capital Investment</b>	<b>2023-24 Authority \$(000s)</b>
<b>2023-24 MAIN ESTIMATES – PART C</b>	<b>35,995</b>
<b>Allocation of fund from:</b>	
Enabling Authority	12,711
<b>2023-24 Authority</b>	<b>48,706</b>

## Detailed Summary of Authority by Appropriation \$(000s)

Detailed Summary of Authority	Printed Estimates 2023-24	In-Year Re-organization	Virement	Enabling Authority	Authority 2023-24	Supplementary Estimates
<b>Part A – Operating (Sums to be Voted)</b>						
Administration	3,163	-	-	-	<b>3,163</b>	-
Advanced Education	814,917	(3,941)	-	20,085	<b>831,061</b>	-
Student Access and Success	77,581	-	-	-	<b>77,581</b>	-
<b>Subtotal</b>	895,661	(3,941)	-	20,085	<b>911,805</b>	-
<b>Part A – Operating (NV)</b>						
Costs Related to Capital Assets	376	-	-	-	<b>376</b>	-
<b>TOTAL Part A - Operating</b>	896,037	(3,941)	-	20,085	<b>912,181</b>	-
<b>Part B – Capital Investment</b>	-	-	-	-	-	-
<b>Part C – Loans and Guarantees</b>	80,000	-	-	-	<b>80,000</b>	10,000
<b>Part D – Other Reporting Entities Capital Investment</b>	35,995	-	-	12,711	<b>48,706</b>	-

NV – Non-Voted

## Part A: Expenditure Summary by Appropriation

### Departmental Actual Expenditures

For the fiscal year ended March 31, 2024, with comparative figures for the previous fiscal year \$(000s)

Authority 2023/24	Appropriation	Actual 2023-24	Actual 2022-23	Increase (Decrease)	Expl. No.
	44-1 Administration				
	(a) Minister's Salary				
42	Salaries and Employee Benefits	50	44	6	
	(b) Executive Support				
831	Salaries and Employee Benefits	835	749	86	
100	Other Expenditures	85	80	5	
	(c) Policy and Performance				
1,920	Salaries and Employee Benefits	1,816	1,643	173	
270	Other Expenditures	153	158	(5)	
3,163	<b>44-1 Subtotal</b>	2,939	2,674	265	
	44-2 Advanced Education				
	(a) Advanced Education				
2,126	Salaries and Employee Benefits	2,055	1,935	120	
1,901	Other Expenditures	1,497	388	1,109	
805,463	Grant Assistance	805,947	703,219	101,728	1
11,571	Capital Grants	11,571	11,571	-	
	(b) Manitoba Scholarship and Bursary Initiative				
10,000	Grant Assistance	10,000	9,877	123	
831,061	<b>44-2 Subtotal</b>	830,070	726,990	103,080	

Authority 2023/24	Appropriation	Actual 2023-24	Actual 2022-23	Increase (Decrease)	Expl. No.
	44-3 Student Access and Success				
	(a) Student Access and Success				
4,462	Salaries and Employee Benefits	4,414	3,697	717	
1,319	Other Expenditures	1,319	1,133	186	
43,376	Grant Assistance	43,376	40,987	2,389	2
	(b) Canada Student Grants				
3,731	Grant Assistance	3,732	2,064	1,668	3
	(c) Student Loan Administration				
24,693	Grant Assistance	33,046	16,007	17,039	4
77,581	<b>44-3 Subtotal</b>	85,887	63,888	21,999	
	44-4 Costs Related to Capital Assets				
	(a) General Assets				
376	Amortization Expense	376	376	-	
376	<b>44-4 Subtotal</b>	376	376	-	
<b>912,181</b>	<b>Total Expenditures</b>	<b>919,272</b>	<b>793,928</b>	<b>125,344</b>	

Explanation(s):

1. In 2023/24 the funding envelope for post-secondary institution increased by \$81M to assist institutions with inflation and salary pressure; maintain affordable tuition rate; and ongoing nursing training expansion. In addition, the department accessed \$20M in additional budget for: Assiniboine Community College's Prairie Innovation Centre; Nursing Expansion; and Undergraduate Medical Education at the University of Manitoba.
2. Increased number of students accessing Manitoba Bursary compared to the prior year.
3. More students accessing the program in 2023/24. This program is 100% funded by the Federal Government.
4. Increase relates to administering the Manitoba Student Loan program. Rising interest rates resulting in higher interest expense for the Department.

## Overview of Capital Investments, Loans and Guarantees

	2023-24 Actual \$(000s)	2023-24 Authority \$(000s)	Variance Over/(Under) \$(000s)	Expl. No.
<b>Part C – Loans and Guarantees</b>				
Provides for Manitoba Student Aid	83,000	80,000	3,000	1

### Explanation(s):

1. The increase in 2023-24 actuals is a combination of more students accessing the Manitoba Student Loan (MSL) and an increase in the maximum weekly MSL rate from \$140.00 to \$200.00 per week of study.

	2023-24 Actual \$(000s)	2023-24 Authority \$(000s)	Variance Over/(Under) \$(000s)	Expl. No.
<b>Part D – Other Reporting Entities Capital Investment</b>				
Provides for Post Secondary Institutions	46,906	48,706	(1,800)	1

### Explanation(s):

1. Original Budget was \$36M. Additional investments made at Post Secondary Institutions including improvements at Brandon University's McMaster Hall and Brodie Science Building; renovations and equipment for Assiniboine Community College's Advanced Manufacturing and Mechatronics; and University of Manitoba's Prairie Crops and Soil Research Facility.

## Revenue Summary by Source

### Departmental Actual Revenue

For the fiscal year ended March 31, 2024, with comparative figures for the previous fiscal year \$(000s)

Actual 2022-23	Actual 2023-24	Increase/ (Decrease)	Expl. No.	Source	Actual 2023-24	Estimate 2023-24	Variance Over/(Under)	Expl. No.
<b>Other Revenue</b>								
56	63	7		Fees	63	94	(31)	
10	25	15		Sundry	25	-	25	
<b>66</b>	<b>88</b>	<b>22</b>		<b>Subtotal</b>	<b>88</b>	<b>94</b>	<b>(6)</b>	
<b>Government of Canada</b>								
				Canada - Manitoba Minority Language Education Agreement	2,000	2,000	-	
2,000	2,000	-						
384	1,371	987	1	Skills for Success	1,371	1,560	(189)	
				Canada Student Loan Service Fee	1,927	1,740	187	
1,874	1,927	53						
1,888	2,108	220		Canada Study Grants	2,108	3,410	(1,302)	2
<b>6,146</b>	<b>7,406</b>	<b>1,260</b>		<b>Subtotal</b>	<b>7,406</b>	<b>8,710</b>	<b>(1,304)</b>	
<b>6,212</b>	<b>7,494</b>	<b>1,282</b>		<b>Total Revenue</b>	<b>7,494</b>	<b>8,804</b>	<b>(1,310)</b>	

#### Explanation(s):

1. Delay in signing of agreement.
2. Funding from the Federal government is based on a three-year weighted average. Less students on average in the past three years.

# Departmental Program and Financial Operating Information

## Administration (Res. No. 44.1)

### Main Appropriation Description

Provides corporate leadership, analysis, strategic advice, coordination, and support on key strategic priorities as well as financial services to support the department and other related reporting entities in achieving their mandates.

Sub-Appropriations	2023-24 Actual	2023-24 Authority	
	\$(000s)	FTEs	\$(000s)
44-1(a) Minister's Salary	50	1.00	42
44-1(b) Executive Support	920	8.00	931
44-1(c) Policy and Performance	1,969	20.00	2,190
<b>TOTAL</b>	<b>2,939</b>	<b>29.00</b>	<b>3,163</b>

### Minister's Salary

#### Sub-Appropriation Description

Provides additional compensation to which individuals appointed to the Executive Council are entitled and who fulfill their Ministerial Mandate in accordance with the goals and priorities established by the Premier and Cabinet.

#### 44-1(a) Minister's Salary

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Salaries and Employee Benefits	50	1.00	42	8	
<b>Total Sub-Appropriation</b>	<b>50</b>	<b>1.00</b>	<b>42</b>	<b>8</b>	

## Executive Support

### Sub-Appropriation Description

Oversees the development and implementation of departmental policies and programs that are designed to achieve the goals set out in the department's mandate.

### 44-1(b) Executive Support

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Salaries and Employee Benefits	835	8.00	831	4	
Other Expenditures	85	-	100	(15)	
<b>Total Sub-Appropriation</b>	<b>920</b>	<b>8.00</b>	<b>931</b>	<b>(11)</b>	

## Policy and Performance

### Sub-Appropriation Description

Oversees the development and coordination of cross departmental policies and programs, provides departmental information systems support, and coordinates legislative development and other corporate services to achieve the goals set out in the department's mandate.

### Key Results Achieved

- Maintained engagement in federal, provincial, and territorial (FPT) partnerships, agreements, and intergovernmental tables to ensure Manitoba's perspective is integrated in Federal, Provincial, and Territorial projects and activities, and leveraged various forums for better understanding of issues related to the departmental mandate.
- Facilitated departmental legislative and regulatory projects, department planning and alignment activities including issues management and development of performance measures.
- Tracked, analyzed, coordinated, and shared cross-divisional core government deliverables and cross-divisional policy work.
- Advised and provided direction in the coordination of IT solutions to advance department initiatives such as the Student Level Data Solution.



- Provided research, analysis, and advice to support policy and program development including the Adult Education Strategic Planning and implementation of federal changes to the International Student Program.

**44-1(c) Policy and Performance**

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Salaries and Employee Benefits	1,816	20.00	1,920	(104)	
Other Expenditures	153	-	270	(117)	1
<b>Total Sub-Appropriation</b>	<b>1,969</b>	<b>20.00</b>	<b>2,190</b>	<b>(221)</b>	

Explanation(s):

1. Under-expenditure due to lower expenditures in supplies and services. Actual expenditures similar to 2022-23 actuals.

## Advanced Education (Res. No. 44.2)

### Main Appropriation Description

Advanced Education provides direction, funding, and/or regulatory oversight to Manitoba's publicly funded universities, colleges, private religious post-secondary institutions, private vocational institutions, and Research Manitoba to ensure positive outcomes for students, communities, and the economy. The division is responsible for ensuring a sustainable, fiscally responsible, and accountable post-secondary education system that delivers programs aligned with workforce needs.

Sub-Appropriations	2023-24	2023-24 Authority	
	Actual \$(000s)	FTEs	\$(000s)
44-2(a) Advanced Education	820,070	25.00	821,061
44-2(b) Manitoba Scholarship and Bursary Initiative	10,000	-	10,000
<b>TOTAL</b>	<b>830,070</b>	<b>25.00</b>	<b>831,061</b>

### Advanced Education

#### Sub-Appropriation Description

Advanced Education provides direction, funding, and/or regulatory oversight in various forms to Manitoba's publicly funded universities, colleges, private religious post-secondary institutions, and private vocational institutions to help ensure positive outcomes for students, communities, and the economy.

#### Key Results Achieved

- The department consulted with the sector and institutions to inform ongoing development of the Student Level Data Solution, which will create a centralized data system for student information from all eight publicly funded institutions. Overall, 17 meetings were held to develop the standards for consistent data collection across the sector and establish the processes for collection and management of the data institutions submit to the department.
- Updated PVI Regulation in collaboration with industry representatives through a review of vocational standards to ensure that graduates have the skills needed to succeed in their careers.
- Provided \$250 thousand and started work on development of new regulations under the Degree Granting Act that will authorize Yellowquill University College to grant a Baccalaureate of First Nations Knowledges Degree and a First Nations Bachelor of Education degree to increase access to education and training for Indigenous peoples.

- Expanded number of Veterinary Medicine Program training seats from 15 to 20 and the total number in the four years of the program from 60 to 65 through our inter-provincial training agreement with Western College of Veterinary Medicine at University of Saskatchewan.
- Developed with Digital Technology Services a secure and efficient online portal to issue over 18,000 Manitoba Provincial Attestation Letters for prospective undergraduate international students to attend designated learning institutions in Manitoba, in response to federal changes to the International Student Program.
- Developed a joint program approval process for Private Vocational Institutions with Manitoba Student Aid designation to streamline the program approval process.
- Made \$9.81 million investment in program expansions in undergraduate medical education, advanced care paramedic expansion, cross trained lab x-ray technologist, and x-ray technologist. Further, the department supported the introduction of a one-time, nursing cohort in Winnipeg.

#### 44-2(a) Advanced Education

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Salaries and Employee Benefits	2,055	25.00	2,126	(71)	
Other Expenditures	1,497	-	1,901	(404)	1
Grant Assistance	804,947	-	805,463	(516)	2
Capital Grants	11,571	-	11,571	-	
<b>Total Sub-Appropriation</b>	<b>820,070</b>	<b>25.00</b>	<b>821,061</b>	<b>(991)</b>	

#### Explanation(s):

1. Additional authority added to Advanced Education Other Expenditures to pay for litigation costs.
2. Under expenditure mainly due to Principal and Interest. Loans to Post-Secondary Institutions issued later than expected.

## Manitoba Scholarship and Bursary Initiative

### Sub-Appropriation Description

Provide post-secondary institutions and organizations that leverage philanthropic support with government-matched dollars to support scholarships and bursaries for Manitoban students.

### Key Results Achieved

- Disbursed \$10 million to 12 post-secondary institutions and organizations matching the contribution of private donations to support scholarships and bursaries that provided an estimated \$29.8 million to Manitoba students to assist with the affordability of post-secondary education.

### 44-2(b) Manitoba Scholarship and Bursary Initiative

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Grant Assistance	10,000	-	10,000	-	
<b>Total Sub-Appropriation</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	

## Student Access and Success (Res. No. 44.3)

### Main Appropriation Description

Student Access and Success helps Manitobans achieve their goals by providing access to high-quality adult literacy and learning programs, and financial supports for post-secondary education. The division provides Manitobans with the resources and skills to pursue educational pathways and employment opportunities to participate fully in the community and contribute to a growing economy.

Sub-Appropriations	2023-24	2023-24 Authority	
	Actual \$(000s)	FTEs	\$(000s)
44-3(a) Student Access and Success	49,109	54.00	49,157
44-3(b) Canada Student Grants	3,732	-	3,731
44-3(c) Student Loan Administration	33,046	-	24,693
<b>TOTAL</b>	<b>85,887</b>	54.00	77,581

### Student Access and Success

#### Sub-Appropriation Description

The division is responsible for the design and delivery of student financial assistance programs provided by the department on behalf of the province and the federal government. The division administers and supports the development and delivery of adult high school and literacy programming through adult learning centres and adult literacy programs in Manitoba, and the administration of the high school equivalency certificate.

#### Key Results Achieved

- Processed 26,779 applications in 2023-24 program year. This is an increase of 13.8 percent from last year.
- Improved Manitoba Student Aid client service delivery and reduced wait times by providing a callback option for students waiting on hold to speak with Manitoba Student Aid Representative.
- Budgeted \$21.2 million for adult learning and literacy services across Manitoba with programming available at 33 Adult Learning Centres and 26 Literacy Programs for over 8,624 adult learners. In 2023-24, 986 adult learners graduated with Manitoba high school diploma, of whom 38% were Indigenous and 87% of learners who attended a Manitoba Adult Literacy Program advanced their literacy skills.
- Introduced The Adult Literacy Act to support adult literacy and numeracy programming by encouraging stronger literacy outcomes through a mandated strategy and reporting on outcomes. This is a crucial step in building a robust adult education system that will help individuals build a better life in Manitoba and participate more fully in community and society.

#### 44-3(a) Student Access and Success

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Salaries and Employee Benefits	4,414	54.00	4,462	(48)	
Other Expenditures	1,319	-	1,319	-	
Grant Assistance	43,376	-	43,376	-	
<b>Total Sub-Appropriation</b>	<b>49,109</b>	<b>54.00</b>	<b>49,157</b>	<b>(48)</b>	

#### Canada Student Grants

##### Sub-Appropriation Description

Manitoba Student Aid helps administer the Canada Student Loans Program and Canada Student Grants to help students receive the funding they are entitled to and streamline the administration of federal programs.

##### Key Results Achieved

- In 2023-24, Manitoba successfully completed the transfer of 37,773 borrower accounts to Canada's services providers for integration with Canada Student Loans. Manitoba Student Loan borrowers in repayment will benefit by making only one monthly repayment instead of two and will only need to interact with the National Student Loans Service Centre to get information on managing their student loan(s), such as applying for the Repayment Assistance Plan.

#### 44-3(b) Canada Student Grants

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Grant Assistance	3,732	-	3,731	1	
<b>Total Sub-Appropriation</b>	<b>3,732</b>	<b>-</b>	<b>3,731</b>	<b>1</b>	

## **Student Loan Administration**

### **Sub-Appropriation Description**

Manitoba Student Aid administers the Manitoba Student Loans program to provide efficient loan administration to students, as well as debt management services and programs. The Repayment Assistance Program is available to help those who have difficulty with loan repayment.

### **Key Results Achieved**

- 20,428 Manitoban students received funding for post-secondary education through the Manitoba Student Aid program, providing approximately \$332.8 million through federal and provincial student loans, grants and bursaries for the program year between August 1, 2023, to July 31, 2024.
- Increased access to high quality affordable training and education for Manitobans through financial support for post secondary students, by increasing the maximum weekly Manitoba Student Loan from \$140 to \$200 per week of study.
- Manitoba Bursary budget increased by \$1.4 million for the 2023-24 fiscal year for a total budget of \$23.7 million. Manitoba Student Aid disbursed \$23.8 million to 13,297 lower-income students through the Manitoba bursary program, including a top-up to 1,441 Indigenous students during the program year August 2023 to July 2024.

## Summary of Loans, Awards, and Bursaries For 2023-24\*

<b>Full-Time Students</b>	<b>Number of Students</b>	<b>Total Awards (\$)</b>
<b>Loans</b>		
Canada Student Loans Authorized	19,489	146,559,831
Manitoba Student Loans Authorized	19,129	88,411,284

<b>Provincial Non-Repayable Support</b>		
Manitoba Bursary	13,297	23,770,165

<b>Canada Student Grants for Full-time Students</b>		
Full-time	13,545	51,234,477
Permanent, Persistent, or Prolonged disabilities	1,872	5,581,100
With dependents	3,021	11,108,362
Disabilities Equipment & supplies	894	3,636,507

<b>Part-Time Students</b>	<b>Number of Students</b>	<b>Total Awards (\$)</b>
<b>Loans</b>		
Part-time Canada Student Loans Authorized	305	849,910

<b>Canada Student Grants for Part-time Students</b>		
Part-time	583	1,289,388
Permanent, Persistent, or Prolonged disabilities	37	130,200
With dependents	102	147,637
Disabilities Equipment & supplies	17	73,147

\*Based on program year data (August 1, 2023, to July 31, 2024)

\*\*Average per application. May not match average per student.



## Summary of Loans, Awards, and Bursaries by Institution For 2023-24\*

			Loan (\$)			Non-Repayable Financial Assistance (\$)		
			Federal		Provincial	Federal	Provincial	
Institution	# of Applications processed in 2023-24	# of students who received a loan, award, or bursary	Canada Student Loans (Full Time)	Canada Student Loans (Part Time)	Manitoba Student Loans	Canada Student Grants	Manitoba Bursary	Total Awards
University Of Manitoba	8,205	7,374	\$41,163,957	\$197,163	\$29,035,752	\$28,421,410	\$10,850,371	\$109,668,653
Université de Saint-Boniface	336	293	\$1,701,246	\$587	\$1,176,344	\$1,424,496	\$507,509	\$4,810,182
Red River College	2,537	2,244	\$11,533,311	\$168,891	\$7,652,989	\$8,257,465	\$2,924,747	\$30,537,403
University Of Winnipeg	2,558	2,264	\$10,437,712	\$221,156	\$7,344,157	\$9,373,887	\$3,557,446	\$30,934,358
Assiniboine College	672	570	\$3,779,683	\$5,984	\$2,358,713	\$2,322,629	\$802,621	\$9,269,630
Brandon University	856	764	\$4,526,708	\$17,903	\$3,108,966	\$3,205,886	\$1,181,429	\$12,040,892
University College of North	137	112	\$823,834	\$3,550	\$515,805	\$640,921	\$272,190	\$2,256,300
Other Manitoba	3,572	3,033	\$32,461,774	\$134,092	\$14,790,631	\$7,408,871	\$628,443	\$55,423,811
Canada	4,182	3,460	\$35,479,214	\$86,260	\$19,642,697	\$10,903,482	\$3,033,832	\$69,145,485
Elsewhere	433	383	\$4,652,392	\$14,324	\$2,785,230	\$1,241,771	\$11,577	\$8,705,294
<b>Total</b>	<b>23,387</b>	<b>20,428</b>	<b>\$146,559,831</b>	<b>\$849,910</b>	<b>\$88,411,284</b>	<b>\$73,200,818</b>	<b>\$23,770,165</b>	<b>\$332,792,008</b>

### 44-3(c) Student Loan Administration

Expenditures by Sub-Appropriation	Actual	Authority 2023-24		Variance	Expl. No.
	2023-24 \$(000s)	FTEs	\$(000s)	Over/(Under) \$(000s)	
Grant Assistance	33,046	-	24,693	8,353	1
<b>Total Sub-Appropriation</b>	<b>33,046</b>	<b>-</b>	<b>24,693</b>	<b>8,353</b>	

#### Explanation(s):

1. Increase relates to administering the Manitoba Student Loan program. Rising interest rates resulting in higher interest expense for the Department.

## Costs Related to Capital Assets (Non-Voted)

### Description

The appropriation provides for the amortization expense related to capital assets.

### 44-4(a) General Assets

Description	Actual 2023-24 \$ (000)s	Authority 2023-24 \$ (000)s	Variance Over/Under \$ (000)s	Expl. No.
Amortization Expense	376	376	-	
<b>TOTAL</b>	<b>376</b>	<b>376</b>	-	

# Other Key Reporting

## Departmental Risk

Advanced Education and Training provides leadership in risk analysis through its Comptrollership framework and by creating a risk management culture that facilitates assessment and management of risk. Risk is managed for policy, operations, human resources, financial, legal, health and safety, environment and reputation within a legislative environment, both in regards to the probability of occurrence and degree of damage and strategies for mitigating or minimizing potential situations.

A continuous, proactive and systematic process is undertaken to ensure that decisions support the achievement of organizational corporate objectives. This enterprise approach ensures that accidents and unexpected losses are minimized.

The department manages its risks under the guidance of its comptrollership plan and all aspects of the central government Manitoba Risk Management Policy. The department must: a) emphasize loss prevention, loss reduction and risk transfer methods; b) identify risks thoroughly; c) identify strategies to mitigate or minimize risk; and d) receive appropriate approval. Specific activities are identified in the department comptrollership framework to meet risk management responsibilities, as follows:

- Human Resources.
- Financial.
- Operational.
- Fraud.

Through fiscal year 2023-24, the department undertook the following specific activities toward managing its risks.

<b>Risk</b>	<b>Activities taken to reduce / remove risk</b>
Human Resources	The department's branches continue to conduct succession planning for critical positions and fostering employee retention through employee engagement. The department, in consultation with Human Resources, uses various recruitment strategies to attract highly qualified candidates.
Financial	Until recently, all of department's financial support was provided by the shared services under Economic Development, Investment, Trade and Natural Resources. In 2023-24 an Executive Financial Officer (EFO) position was created to provide direct financial support for the department. The EFO office will enhance operational efficiencies, comptrollership, and financial management for the department.
Operational	Program areas collaborate with Digital and Technology Solutions staff on an ongoing basis to ensure IT system back-ups are in place, activities are underway to assess at-risk IT system infrastructure to evaluate replacement, and to develop implementation strategies. Departmental management ensure plans are in place for staff to readily work remotely when required.
Fraud	The department follows Risk Management Policy Manual and comptrollership plan to monitor, assess, detect, and prevent fraud.

## Regulatory Accountability and Red Tape Reduction

### Regulatory requirements

	April 1, 2023	March 31, 2024
Total number of regulatory requirements	19,481	19,481
Net change		N/A

The 2023-24 figures do not reflect the changes made by the department in the fiscal year or as a result of government reorganization, as counting of regulatory requirements was discontinued in the fiscal year. The associated performance measure was concurrently discontinued. The obligation to report on regulatory requirements for the fiscal year is repealed upon the enactment of Bill 16, *The Regulatory Accountability Reporting Act and Amendments to The Statutes and Regulations Act*, as introduced in the First Session of the 43rd Legislature.

# The Public Interest Disclosure (Whistleblower Protection) Act

The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007 and amended in 2018. It gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service and protects employees who make those disclosures from reprisal. The act builds on protections already in place under other statutes, as well as collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or knowingly directing or counseling a person to commit a wrongdoing. The act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the act, and with a reasonable belief that wrongdoing has been, or is about to be, committed is considered to be a disclosure under the act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the act and must be reported in a department’s annual report in accordance with Section 29.1.

The following is a summary of disclosures received by Manitoba Advanced Education and Training for fiscal year 2023-24.

Information Required Annually (per section 29.1 of PIDA)	Fiscal Year 2023-24
The number of disclosures received, and the number acted on and not acted on. Subsection 29.1(2)(a)	Nil
The number of investigations commenced as a result of a disclosure. Subsection 29.1 (2)(b)	Nil
In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective actions taken in relation to the wrongdoing, or the reasons why no corrective action was taken. Subsection 29.1(2)(c)	Nil

# Equity and Diversity Benchmarks

Manitobans are best served by a public service that is inclusive and representative of the diverse population of Manitoba at all levels of the organization, including senior management. Employment equity status is self-identified on a voluntary basis when individuals are hired into a position or at any time during their employment with Manitoba’s public service. Employment equity groups include women, Indigenous peoples, visible minorities, and persons with disabilities. This measure will capture diversity in Manitoba’s public service and in senior management.

<b>Equity Group</b>	<b>Benchmarks</b>	<b>% Total Employees as at March 31, 2024</b>
Women	50%	74.0%
Indigenous Peoples	16%	12.5%
Visible Minorities	13%	33.3%
Persons with Disabilities	9%	5.2%

# Appendices

## Appendix A – Other Reporting Entities

Other Reporting Entities (OREs) are accountable to the minister. OREs are directly or indirectly controlled by government as prescribed by the Public Sector Accounting Board.

The following Other Reporting Entities (OREs) form part of the department's consolidated results:

### **Assiniboine College**

Assiniboine College supports skills and development needs of the citizens of Brandon and Western Manitoba over the past 55 years. The college offers programs in agriculture, environment, business, health, human services, trades and technology.

For more information please visit: <https://assiniboine.net/>

### **Brandon University**

Established in 1885 and chartered in 1967, Brandon University offers undergraduate and graduate degrees in Arts, Science, Education, Health Studies and School of Music, with enrollment of over 3,500 students. In addition, the University provides services to the broader community through a Conservatory of Music, Healthy Living Centre, athletics, recreation services, concerts, and daycares.

For more information please visit: <https://www.brandonu.ca/>

### **Manitoba Institute of Trades and Technology**

Established in 1983 as South Winnipeg Technical Vocation Centre and enacted under legislation in 2014 as Manitoba Institute of Trades and Technology, the institute provides high school and post-secondary education and training in the fields of technology, vocational training, and adult education. Manitoba Institute of Trades and Technology has enrollment of over 3,800 students.

For more information please visit: <https://mitt.ca/>

### **Red River College Polytechnic**

Established in 1938, Red River College Polytechnic offers over 180 credentialed programs, including Apprenticeship, Business Administration, Language Training, Nursing, Business IT, Civil Engineering Technology, Early Childhood Education and Culinary Arts.

For more information please visit: <https://www.rrc.ca/>

### **Research Manitoba**

Established under The Research Manitoba Act with the mandate; to operate within a framework of accountability established by the Minister, and to promote, support, and coordinate the funding of research.

For more information please visit: <https://researchmanitoba.ca/>

## **Université de Saint-Boniface**

Founded in 1818, the Université de Saint-Boniface is the only French-speaking university in Manitoba that offers a range of college and university programs, including Education, Business Administration, Sciences, Nursing, Arts, Multimedia Communications, IT, Early Childhood Education and Social Work.

For more information please visit: <https://ustboniface.ca/>

## **University College of the North**

Established in 2004, University College of the North serves northern communities and peoples with education, training, teaching, learning, and research, while being inclusive and respectful of diverse Indigenous and northern values. University College of the North offers adult learning, apprenticeship, diploma, and degree programs, including Aboriginal and Northern Tourism and Hospitality Management, Business Administration, Electrical, Millwright, Nursing, Natural Resources Management Technology, Early Childhood Education and Carpentry.

For more information please visit: <https://www.ucn.ca/>

## **University of Manitoba**

Established in 1877, the University of Manitoba offers undergraduate and graduate degrees in Arts, Science, Education, Engineering, Business, Health Sciences, Music, Law, Kinesiology and Social Work. The University of Manitoba is Manitoba's only research intensive post-secondary institutions. Researchers at the University are currently leading local, national, and international studies related to COVID-19.

For more information please visit: <https://www.umanitoba.ca/>

## **University of Winnipeg**

Chartered in 1967, the University of Winnipeg's roots date back more than 145 years with the 1930 merger of Manitoba College (1871) and Wesley College (1888). The University of Winnipeg offers undergraduate and graduate degrees in Arts, Science, Education, Business, Kinesiology and preparatory courses in medicine, law, dentistry, pharmacy, and optometry.

For more information please visit: <https://www.uwinnipeg.ca/>



## Appendix B - Statutory Responsibilities

Any statutes that are not assigned to a particular minister are the responsibility of the Justice Minister, as are any amendments to acts. The department of Advanced Education and Training operates under the authority of the following acts of the Continuing Consolidation of the Statutes of Manitoba:

The Adult Learning Centres Act (c. A5)  
The Advanced Education Administration Act (c.A6.3)  
The Brandon University Act (c. B90)  
The Colleges Act (c. C150.1)  
The Degree Granting Act (c. D25)  
The Helen Betty Osborne Memorial Fund Act (c. H38.1)  
The International Education Act (c. I75)  
The Private Vocational Institutions Act (c. P137)  
The Red River College Polytechnic Act (c. R31)  
The Student Aid Act (c. S211)  
The Manitoba Institute of Trades and Technology Act (c. T130)  
The Université de Saint-Boniface Act (c. U50)  
The University College of the North Act (c. U55)  
The University of Manitoba Act (c. U60)  
The University of Winnipeg Act (c. U70)  
The Research Manitoba Act (c. R118)

In addition, policies specific to departmental programs are documented in the General Manual of Administration and various Manitoba government catalogues and publications.

**Province of Manitoba**

**The Private Vocational Institutions Act  
Training Completion Fund**

**Financial Statements  
For the Year Ended December 31, 2023  
(Unaudited)**



Dear Stakeholders:

I am pleased to present the annual report of the Manitoba Training Completion Fund, for the period January 1 to December 31, 2023.

The Private Vocational Institutions Act, administered by the Private Vocational Institutions Branch, aims to provide consumer protection for both students and registered institutions. The Training Completion Fund (the Fund), a means to protect students in the event of an institution's closure, helps to further this goal.

Private vocational institutions remit one per cent of all tuition collected into the Fund on behalf of students enrolled in registered programs. Forty-nine institutions remitted their students' contributions to the Fund in 2023.

If you have questions about this annual report, you are encouraged to contact the Manager of the Private Vocational Institutions Branch at 204-945-8507.

Sincerely,

Renée Cable  
Minister  
Advanced Education and Training

Bonjour,

Nous sommes heureux de vous présenter le rapport annuel du Fonds d'aide à la formation du Manitoba pour la période du 1<sup>er</sup> janvier au 31 décembre 2023.

La Loi sur les établissements d'enseignement professionnel privés, administrée par la Direction des établissements d'enseignement professionnel privés vise à protéger à la fois les étudiants et les établissements agréés. Le Fonds, qui a été créé pour protéger les étudiants en cas de fermeture d'un établissement, contribue à l'atteinte de cet objectif.

Les établissements d'enseignement professionnel privés versent au Fonds 1 % de tous les frais de scolarité qu'ils perçoivent pour le compte des étudiants inscrits dans des programmes agréés. Quarante-neuf établissements ont contribué au Fonds en 2023.

Si vous avez des questions au sujet du présent rapport annuel, n'hésitez pas à communiquer avec la Direction des établissements d'enseignement professionnel privés au 204 945-8507.

Meilleures salutations,

Ministre de l'Éducation postsecondaire et de la  
Formation,

Mme Renée Cable

## TRAINING COMPLETION FUND

The Private Vocational Institutions Act (“the Act”) received Royal Assent on August 1, 2002. Section 13 of The Act established the Training Completion Fund, which is a “pool” of monies to be used to help finance the completion of training contracted by students should an institution unexpectedly cease to do business.

The Act came into force on January 1, 2003. Under this legislation, if an institution’s registration is cancelled or not renewed, or if the institution becomes insolvent, the Minister may pay an amount out of the Fund for the completion of a student’s program or to refund a student’s tuition fees in the manner prescribed by the regulation. If there are insufficient monies in the Fund to pay for the completion of the program or to refund the tuition, the monies paid out must not exceed the amount of revenue in the Fund. Monies, in this case, are paid out on a pro rata basis.

The regulations under the Act further outline details of the Fund. The Fund is capitalized by registered private vocational institutions which submit payments in the amount of one per cent of all tuition collected, which includes self-funded tuition and third-party tuition (i.e. Manitoba Student Aid Funding, Band Funding, etc.). The Training Completion Fund Report and payments are submitted quarterly, by institution, with a list of all students by program intake, including the email and telephone number for each student. This action essentially “registers” a student with the Private Vocational Institutions Branch in the event that the Fund is accessed during the student’s scheduled training period.

In January of 2024, the new Private Vocational Institutions Act and Regulation came into effect, which saw a decrease to the Fund by half of a per cent of student tuition collected. The following report does not indicate the new changes, and still reflects the one per cent tuition collection.

**TRAINING COMPLETION FUNDS (TCF)**  
**Statement of Revenues and Expenditures**  
**(Unaudited)**

	2023	2022
<b>Revenue</b>		
Registrant Contributions	\$ 459,783	\$ 438,975
Registrant Contributions for Prior Period	-	-
Interest Revenue	\$ 220,890	\$ 78,702
<b>Total Revenue</b>	<b>\$ 680,673</b>	<b>\$ 517,677</b>
 <b>Expenditures</b>	 -	 -
 <b>Excess of Revenues over Expenditures</b>	 <b>\$ 680,673</b>	 <b>\$ 517,677</b>
 <b>Funds Balance.</b>		
Funds balance, January 1st	\$ 5,567,930	\$ 5,050,253
Funds balance, December 31st	\$ 6,248,603	\$ 5,567,930

**Balance Sheet**  
**(Unaudited)**

	2023	2022
Cash and Cash Equivalents (note 1)	\$ 6,152,750	\$ 5,319,602
Contributions Receivable (note 2)	\$ 95,853	\$ 248,328
<b>Total Revenue</b>	<b>\$ 6,248,603</b>	<b>\$ 5,567,930</b>

## Province of Manitoba

### The Private Vocational Institutions Act Training Completion Fund

#### Notes to Financial Statements

Section 13 of The Private Vocational Institutions Act and sections 25 to 27(7) of Manitoba Regulation 237/02 regulate the establishment and operation of the Training Completion Fund. The purpose of the Fund is to provide protection to students so that they are able to complete their training at another institution or receive a refund in the event their institution closes. All private vocational institutions (“registrants”) submit payment in the amount of one per cent of all tuition collected which includes self-funded tuition and third-party tuition (i.e. Manitoba Student Aid Funding, Band Funding, etc.) to the Private Vocational Institutions Branch.

On a quarterly basis, institutions are required to submit a list of all students by program intake, including the address and telephone number for each student, to the Private Vocational Institutions Branch. Institutions are also required to submit a list of all student names, email, telephone numbers, and third-party funders for those students who have withdrawn from their course of studies. The completed Training Completion Fund Report and a cheque made payable to the Minister of Finance must be submitted to the Private Vocational Institutions Branch.

Fifty-seven institutions were actively registered in 2023 and forty-nine institutions contributed to the Fund in 2023. Eight institutions did not offer training or offered training which is exempt from the Private Vocational Institutions Act and Regulation, therefore, they did not contribute to the Fund in 2023.

1. Cash equivalents included in cash are recorded at cost. Market values approximate cost. Cash equivalents are all highly liquid securities with a maturity of three months or less when purchased.
2. Contributions receivable relate to outstanding payments from private vocational institutions at year end.
3. Per subsection 13 (3) of The Private Vocational Institutions Act, the Fund may only be used to:
  - a) Make payments to another institution for the completion of a student’s program of instruction or refund tuition fees to a student when a registered institution becomes insolvent,
  - b) Make payments to another institution for the completion of a student’s program of instruction or refund tuition fees to a student when a registered institution’s registration is cancelled or is not renewed,
  - c) Pay for administering and auditing the Fund.

# Glossary

**Alignment** – The process of enabling all employees to see how their day-to-day actions are consistent with the values of the organization and how living those values is contributing to overall success. Creating alignment ensures employees are working toward the common goal or vision.

**Annual Report** – Departmental annual reports are a supplement to the public accounts and provide variance explanations and background information to support the public accounts. Annual reports are either released (if the Legislature is not in session) or tabled in the Legislature (if in session) by Sept. 30, following the fiscal year end.

**Appropriation** – amount voted by the Legislative Assembly approving the maximum amount that may be expended on a specific program or major activity during a fiscal year.

Main Appropriation – the total amount of each resolution passed by the Legislative Assembly as reported in the printed estimates of expenditure.

Sub-Appropriation – the total amounts applicable to the various breakdowns of the main appropriations in the printed estimates of expenditure.

**Authority** – In the financial tables throughout this report, represents the authorized votes approved by the Legislative Assembly in the Estimates of Expenditure (budget) as well as any changes (if applicable) as a result of government reorganizations, allocations from Enabling Appropriations, or and virement transfers between Main appropriations within the department. For a full reconciliation of the Printed Estimates of Expenditure to the Authority please see the Expense Summary by Appropriation Report in the Report on the Estimates of Expenditure and Supplementary Information.

**Baseline** – The starting data point for the performance measure.

**Borrowings** – Borrowings are securities issued in the name of the province to capital markets investors. Securities include debentures, treasury bills, promissory notes, medium-term notes and Manitoba Savings Bonds.

**Full-Time Equivalent (FTE)** – A measurement for number of positions. Every full-time regular position represents one full-time equivalent position. Other categories (e.g., term, departmental, seasonal, contract) are measured in proportional equivalents, For example, a program with a vote of 1.50 term FTE could hire staff in any combination that results in a total of one-and-one-half years (or 78 weeks) of employment [e.g., 6 staff for 3 months (13 weeks) each; 2 staff for 9 months (39 weeks) each; 1 full-time and 1 half-time staff for 1 year; 3 half-time staff for 1 year; etc.]

**Government Reporting Entity (GRE)** – Includes core government and Crown organizations, government business entities, and public sector organizations such as regional health authorities, school divisions, universities and colleges.

**Grants** – Public money provided to an individual, organization or another government to assist in attaining their objectives and for which the government does not receive a good or service.

**Guarantees** – The province, in the normal course of business, may provide a guarantee to honour the repayment of debt or loans of an organization, primarily GBEs. Such a guarantee is provided on the Manitoba Hydro Savings Bonds.



**Interfund Activity** – Public Sector Accounting Standards adjustments including Health and Education Levy and Employee Pension and Other Contributions, attributed to the entire department.

**Key Initiatives** – These are the specific programs, activities, projects or actions an organization will undertake to meet performance targets. Initiatives are often projects or events that aim to improve a process or an outcome in one of the four perspectives.

**Mission** – A mission statement defines the core purpose of the organization — why it exists and reflects employees’ motivations for engaging in the organization’s work. Effective missions are inspiring, long-term in nature, and easily understood and communicated.

**Objective** – The objective is a concise statement describing the specific things an organization must do well to execute its strategy. Objectives often begin with an action verb such as increase, foster, reduce and improve.

**Other Reporting Entity (ORE)** – Reporting organizations in the GRE such as Crown corporations, government agencies, government business entities and public sector organizations such as regional health authorities, school divisions, universities and colleges that are directly or indirectly controlled by the government, as prescribed by Public Sector Accounting Board – excludes core government.

**Performance Measure** – A measure is a standard used to evaluate and communicate performance against expected results. Measures are normally quantitative in nature, capturing numbers, dollars, percentages, and so on. Reporting and monitoring measures helps an organization gauge progress toward effective implementation of strategy.

**Special Operating Agencies (SOAs)** – Service operations within departments granted more direct responsibility for results and increased management flexibility needed to reach new levels of performance. SOAs embrace market disciplines of the private sector while adhering to the public policy imperatives of government. Annual business plans define financial goals and performance targets. SOAs have the ability to raise capital outside of the Consolidated Fund.

**Strategy** – This represents the broad priorities adopted by an organization in recognition of its operating environment and pursuit of its mission. All performance objectives and measures should align with the organization’s mandate and strategy.

**Target** – The target presents the desired result of a performance measure. They provide organizations with feedback about performance.

**Values** – Values represent the deeply-held beliefs of the organization, which are demonstrated through the day-to-day behaviours of all employees. An organization’s values make an open proclamation about how it expects everyone to behave. Values should endure over the long-term and provide a constant source of strength for an organization.

**Virement** – Refers to a transfer of authority between operating expenditure appropriations within a department.

**Vision** – A powerful vision provides everyone in the organization with a shared mental framework that helps give form to the future that lies ahead. This statement should contain a concrete picture of the desired state and provide the basis for formulating strategies and objectives. The vision serves as the guiding statement for the work being done. It should answer why the work being done is important.