



Division/Branch
Address
Town/City MB Postal Code
manitoba.ca/housing

Name
Title
E-mail address
Tel: (204) 945-xxxx
Toll Free: 1-800- if avail
Fax: (204) 945-xxxx

<<Date>>

<<Leaseholder name>>

<<Co-leaseholder name>>

<<Address>>

<<City/town, MB postal code>>

Tenancy Reference: <<Tcy_RefNo.>>

Client ID: <<Client ID>>

Client ID: <<Client ID>>

Letter of Appreciation

Dear << Leaseholder and Co-leaseholder >>:

On [[Enter MOP Inspection date]], Manitoba Housing conducted the Management of Premise Inspection in your unit.

We would like to extend our appreciation to you for keeping your unit clean, tidy and in great condition. It is a pleasure to see that you take such good care of your unit.

Your efforts are recognized and appreciated.

Regards,

<<Sender Name>>

<<Sender Title>>

Tel:<<Sender Tel>>