

Mitigation and Preparedness Program *Facts*

Mitigation and Preparedness Program Overview

(for local authorities)

The Mitigation and Preparedness Program enables local authorities to apply their Disaster Financial Assistance (DFA) cost-share amount into an approved mitigation or preparedness project that builds their resiliency against future events.

Unlike the DFA program, the MPP amount does not have to be invested in a damaged site. The MPP amount is intended to be invested into anything that will benefit disaster preparedness or mitigation in the local authority.

Step 1: DFA Program Approval — When EMO notifies local authorities that they have been accepted into the DFA program local authorities will also receive information on how to apply to the MPP for a mitigation or preparedness project.

Step 2: Local Authority Opts-in to MPP; Submits Proposal — Local authorities can access the MPP proposal template, guidelines, and other resources from the [MPP website](#). Council must pass a resolution in support of the MPP proposal. The MPP proposal will be submitted to EMO.

Step 3: Proposal is Reviewed and Approved by Manitoba — Once proposals are received, EMO will consult with applicants and then review and approve projects.

Step 4: Contribution Agreement is Signed and MPP Contribution is Paid Out— Once projects have been reviewed and approved, local authorities will be notified and asked to sign a contribution agreement that sets the terms for the project to proceed. The MPP reimbursement will be done during the claims evaluation process. EMO will review the local authority's DFA claims using its standard process and will reimburse the local authority for 100% of its eligible DFA costs (rather than withholding the local authority's cost-share).

Step 4a: Reserve Fund — If a local authority cannot undertake its project immediately or the project requires more time to complete, a local authority can set aside its MPP funds in a reserve account. The local authority can also specify the reserve fund option in its proposal. A reserve fund bylaw must be passed and submitted to EMO before the MPP reimbursement takes place.

Step 5: Local Authority Completes Project — The local authority can now complete the project as outlined and approved. This includes monthly reporting.

Step 6: Local Authority Submits Final Reports; Manitoba Reviews & Closes Project Once the project is complete, the municipality is required to complete a final report. Once reviewed, Manitoba will notify the municipality that its project is closed.